

Odalys Salinas

Objectives

Clinical Research Coordinator seeking to grow within research department

Education

B.S. CLINICAL LAB SCIENCE | CURRENTLY ENROLLED

- University of Texas Rio Grande Valley | Edinburg, Texas 78539

B.A. EARTH SYSTEMS SCIENCE | MAY 2018

- Trinity University | San Antonio, Texas 78212

CERTIFIED MEDICAL ASSISTANT | AUGUST 2018

- The Institute of Allied Healthcare | San Antonio, Texas 78229

HIGH SCHOOL DIPLOMA-BILINGUAL INTERNATIONAL BACCALAUREATE | MAY 2014

- Idea College Preparatory | Donna, Texas 78537

Skills & Abilities

CUSTOMER SERVICE

- Compassion, Accountability, Respect, and Excellence through Knowledge and Safety & Social Conscience practiced with every patient during every encounter

COMMUNICATION

- Certified Medical Interpreter | SEFLA School of Languages | August 2018
 - Spanish Interpreter with Doctor's Hospital at Renaissance
- Excellent verbal and written communication skills in English

RESEARCH EXPERIENCE

- CITI DHR Health Institute for Research and Development | NOVEMBER 2020
 - Human Subjects Research – Biomedical Research Course
 - Conflict of Interest Course
 - Good Clinical Practice Course
- Murchison Research Scholarship Fellow | MAY 2017- MAY 2018
 - Geophysical Delineation of Geologic Controls on Sinkhole Formation Olmos Basin, San Antonio, Texas

Experience

CLINICAL RESEARCH COORDINATOR | DHR INSTITUTE FOR RESEARCH AND DEVELOPMENT | EDINBURG, TX | JUNE 2021 - PRESENT

- Coordinate research studies for Biobank initiative within DHR

CLINICAL SURGERY COORDINATOR | DHR ORTHOPEDIC INSTITUTE | EDINBURG, TX | NOVEMBER 2020 – JUNE 2021

- Determined insurance eligibility, financial status and eligibility for registration by reviewing insurance information
- Called third-party payers to obtain insurance benefits and authorizations for surgery
- Met with the patient and explained their surgery orders and pre-surgical testing as needed
- Scheduled in-office and in-hospital outpatient and inpatient procedures
- Facilitated patient flow by transcribing medical objective, ROS and physical exam documentation into physician's clinical office note

- Able to manage time and prioritize tasks
- Excel, Microsoft suite computer experience
- Responsible to act as a Medical Assistant when needed in the office

MEDICAL ASSISTANT | DHR ORTHOPEDIC INSTITUTE | EDINBURG, TX | JANUARY 2020 – NOVEMBER 2020

- Familiarity with medical Terminology, ICD Codes, CPT Codes, and Modifiers
- Communicated clearly with nursing staff, patients, administration and physicians
- Ensured patient confidentiality in accordance to HIPAA
- Obtained and documented patient information
- Applied DJO equipment, casts and splints
- BLS Certified

MEDICAL ASSISTANT | TEXAS ONCOLOGY | SAN ANTONIO, TX | NOVEMBER 2018 – MARCH 2019

- Assisted with patient flow in radiology department of busy oncology clinic
- Became familiar with procedures unique to Radiation Oncology, including SBRT, IMRT and Brachytherapy

PATIENT CARE ASSOCIATE | ST. LUKE'S BAPTIST HOSPITAL | SAN ANTONIO, TX | MARCH 2018 – NOVEMBER 2018

- Assisted patients with activities of daily living

References

DAVID SETTLES | DHR URGENT CARE OFFICE MANAGER

- Phone Number: (956) 362 – 6805
- Email: d.settles@dhr-rgv.com

DEIDRA FLORES | DHR ORTHOPEDIC INSTITUTE ASSISTANT OFFICE MANAGER

- Phone Number: (956) 362 – 6807
- Email: de.flores@dhr-rgv.com

DR. CARISSA KIRK | ORTHOPEDIC SURGEON

- Phone Number: (956) 362 – 6853
- Email: c.kirk@dhr-rgv.com

DR. PATRICK SANDER | ORTHOPEDIC SURGEON

- Phone Number: (956) 351-7746

MATTHEW MARTINEZ | ORTHOPEDIC PHYSICIAN ASSISTANT

- Phone Number: (210) 363 – 8654